



# GHANA INVESTMENT PROMOTION CENTRE

## RENEWAL OF REGISTRATION FORM

Under the Ghana Investment Promotion Centre Act 1994 (Act 478)

Information Supplied will be treated as  
**CONFIDENTIAL**

To be completed in duplicate and forwarded to :-

The Chief Executive Officer

Ghana Investment Promotion Centre

P. O. Box M193

Ministries - Accra

Tel: (233-302) 665125-9

Fax: (233-302) 663801

Email: info@gipcghana.com

**FOR GIPC OFFICE USE ONLY**

- i. Date Received at GIPC: .....
- ii. Name of Receiving Officer: .....
- iii. Signature: .....
- iv. Date of Renewal: .....
- v. Date to be Collected: .....

**PART 1: ENTERPRISE DATA**

**1. General:**

(a) Name of Enterprise: .....

(b) Old Address of Enterprise

Postal Address: .....

Location: .....

Street/Plot No: ..... Town: .....

Telephone: ..... Email: .....

(c) Current Address of Enterprise (If different from 1 (b))

Postal Address: .....

Location: .....

Street/Plot No: ..... Town: .....

Telephone: ..... Email: .....

(d) Any Branch office(s)?  Yes  No

If yes provide address(es)/location

.....  
 .....

(e) Contact Person

Name: .....

Tel: .....

Mobile No: .....

Email: .....

**2. Equity Structure**

Any change(s)  Yes  No

If yes give the old as against the new structure

Old/Existing			New		
Name	Nationality	%Share	Name	Nationality	%Share
(a) .....			.....		
(b) .....			.....		
(c) .....			.....		
(d) .....			.....		
(e) .....			.....		

**PART II PROJECT DATA**

**1. EXISTING ACTIVITY**

.....  
 .....  
 .....

**NEW ACTIVITY**

.....  
 .....  
 .....

**2. Has company entered into any technology transfer agreement?**

Yes  No

**If yes give further details**

Type	Duration	Particulars of Partners
.....	.....	.....
.....	.....	.....

**3. Investment Trend**

	Initial Investment Capital GH¢ (000) US\$ (000)	Current Investment Capital GH¢ (000) US\$ (000)
Local Equity	.....	.....
Foreign Equity	.....	.....
Local Loan	.....	.....
Foreign Loan	.....	.....
Others	.....	.....
Total	.....	.....

**4. Employment**

	Initial	Current
Managerial - Ghanaian	.....	.....
- Foreign	.....	.....
Skilled - Ghanaian	.....	.....
- Foreign	.....	.....
Unskilled - Ghanaian	.....	.....
Total -	.....	.....

**(i) Any training plan for Ghanaian Employees?  Yes  No**

**If yes give details below or show evidence (attachments)**

.....  
 .....  
 .....  
 .....

**5. List the challenges facing your project**

.....  
.....  
.....  
.....  
.....

**6. Give any suggestion(s) which will help improve your operations**

.....  
.....  
.....  
.....  
.....

**7.**

.....

**SIGNATURE**

.....

**NAME OF APPLICANT (IN BLOCK LETTERS)**

.....

**TIME & DATE**

.....

**PLACE**

**8. ATTACHMENT**

- Status Report
- Last Audited Accounts
- Evidence of Change of Name/ Object at Registrar General's Department if any
- Evidence of Payee List & Last Tax Clearance
- Evidence of SSNIT Payment

**THANK YOU FOR YOUR COOPERATION**